

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, SEPTEMBER 10, 2018 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the September 10, 2018 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
  - a. \* Motion to approve the Minutes of the Regular Meeting of August 6, 2018.
  - b. \* Motion to approve the Minutes of the Work Session August 20, 2018.
  - c. \* Motion to accept the Minutes of the DDA July 24, 2018.
  - d. \* Motion to accept the Minutes of the PC June 12, 2018.
  - e. \* Motion to accept the Minutes of the TPR June 12, 2018.
6. Mayor's Report
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. \* **ECG Pole Attachment Services Contract with Charter Communications** – Charter Communications has expressed interest in updating our 1983 Pole Attachment Agreement to the Statewide Model Agreement. The Agreement was most recently executed in Covington, and is in place in eight other cities. Updating agreements is included in our Pole Attachment Service with ECG. ECG staff recommends that Council agree to the updated terms of the contract with Charter Communications.
10. \* **ECG Pole Attachment Service Contract with MCImetro Access** – Similar to the situation with Charter Communication, ECG has been working with MCImetro Access to sign the Statewide Pole Attachment Agreement. ECG staff recommends that Council agree to the updated terms of the contract with MCImetro Access.
11. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project. Council will hold a ribbon cutting at 6:30 prior to the meeting to kick off the construction of the renovation.

12. **Mosquito Spray Discussion** – Mayor Roseberry will lead a follow up discussion on the city using environmentally-friendly alternatives to spray for mosquitos.
13. **Service Delivery Strategy** – Mayor Roseberry will lead a discussion on the Service Delivery Strategy being considered by the county and the cities.
14. \* **Request from Covington to Redraw City Boundaries** – The City of Covington recently approached Council with the idea that, with consent from the property owners of tax parcels C062-001A (Cousins Community Center), C062-001 (Newton County School Board), and C039-0003-005 (Friendship Lodge), the two cities request that the state legislators redraw the city boundaries to make these three parcels 100% return to Oxford. Council will discuss whether or not the city will move forward with redrawing the city boundaries.
15. **Invoice Approval**

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>Blue Cross Blue Shield</b>	Health Insurance Employees (9/1 – 10/1)	14,779.28
<b>City of Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 8/28/2018)	1,700.25
<b>Consolidated Monthly Report</b>	Municipal Court Fines and Fees for July	2,530.91
<b>Consolidated Monthly Report</b>	Municipal Court Fines and Fees for August	1,446.82
<b>Courtware Solutions</b>	Monthly Licensing, Support, and maintenance July	1,941.91
<b>Courtware Solutions</b>	Monthly Licensing, Support, and maintenance August	1,161.60
<b>Georgia Municipal Association</b>	GMEBS/Retirement Trust Fund (Aug) Inv. 342094	6,491.75
<b>Georgia Municipal Association</b>	GMEBS/Retirement Trust Fund (Sept) Inv. 343371	6,491.75
<b>Latham Home Sanitation</b>	Garbage and Recycling Service (July)	6,891.38
<b>Latham Home Sanitation</b>	Garbage and Recycling Service (August)	6,891.38
<b>NC Board of Commissioners</b>	Keep Covington/Newton Beautiful Stormwater Education Service Fees.	2,000.00
<b>NC Board of Commissioners</b>	Monthly Water purchases	17,075
<b>NC Water &amp; Sewerage Authority</b>	Plant Operations & Maintenance 6/28 – 7/17/2018	6,044.33
<b>NC Water &amp; Sewerage Authority</b>	Plant Operations & Maintenance 7/17 – 8/30/2018	6,044.33
<b>Southeastern Power Admin.</b>	SEPA energy cost (July) Inv. B-18-2655	2,771.74
<b>Sophicity</b>	Software/ Technical Maintenance (Sept) Inv. 10262	1,804.60
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Barbara Dingler Tax Com.</b>	2018 Property Tax Digest	
<b>Cintas</b>	Uniforms 5/1 – 5/31	1,146.70
<b>Cintas</b>	Uniforms 7/5 – 7/26	1,098.85
<b>C. David Strickland</b>	Professional Fees August	2,050.86
<b>Covington News</b>	Legal ads for Bids/Millage/Parade	1,155.00
<b>Gresco</b>	8 Utility Poles (4ea 30' and 4ea 45')	1,529.00

<b>MasterCard Services</b>	Hotel fees for Mike Ready MEAG annual conference/Hotel fees for Dave Harvey Chiefs Conference/Hotel fees for Dawn Towns Municipal Court Training. Other Miscellaneous.	1,996.47
<b>McNair/McLemore/Middlebrooks</b>	Preparation of 2018 Audit	1,500.00
<b>Phoenix</b>	Temp Service Week ending 9/2/19	1,008.00
<b>Sensus</b>	Two 2" Compound meters.	2,107.17
<b>Steven A. Hathorn</b>	Legal Service/Municipal Judge July – September	1,250.00
<b>The Hall company</b>	Laser Utility Bills, Window and Return Envelopes	1,736.44
<b>Utility Service Co., Inc.</b>	Quarterly Tank Maintenance	2,715.32
<b>WOCO Pep Oil Inc.</b>	Fuel Inv#8491	3,190.72
	<b>APPROVED CONTRACTS</b>	
<b>Altec</b>	Purchase of Chipper Truck	76,721.00
<b>CDW Government</b>	New Computers and Projector for City Hall, and PD	11,339.79
<b>Jordan Engineering</b>	Preconstruction meeting w/contractor & GEFA/GDOT permits/walk site with contractor to flag trees and stake manholes/Data management and CAD to develop sketch for alley lot on N. Emory near Post Office/Park meeting, review specs and correlate with civil plans.	1,350.00
<b>Sumner Meeker, LLC</b>	Legal Professional/East Clark Street property Inv. 10232	1,305.00

16. **Executive Session** – Council will discuss real estate and litigation matters.

17. **Adjourn**